

ASKHAM BRYAN PARISH COUNCIL

MINUTES of a meeting of the PARISH COUNCIL (PC)

held on Thursday 19th March 2026 starting at 7:30pm in the Village Hall.

PRESENT: Councillor Helen Dawson (Chair)
Councillors Julie Barber Kathryn Smith David Wiseman
Jason Boakes Mark Walker

In attendance: Ward Cllr. Hook and the Clerk.

1. CHAIR FOR THE MEETING

As Vice Chair, Cllr. Dawson agreed to chair the meeting.

2. APOLOGIES.

There were no apologies.

3. DECLARATIONS OF PECUNIARY INTEREST.

Cllr. Walker regarding planning applications 26/00397/FUL and 26/00398/FUL.

4. PUBLIC PARTICIPATION

There were no members of the public present.

5. MINUTES OF THE MEETING OF THE PC HELD ON 26th FEBRUARY 2026.

It was **resolved** that the minutes of the meeting of the PC held on 26th February 2026 (217-219) be approved and that Cllr. Dawson be authorised to sign subject to the word “*arising*” replacing the previous word in the comment in the public participation about litter.

6. PLANNING

a. Planning Applications Received

- a. 26/00226/00263/FUL - Springfield House, 66 Main Street - Single storey rear extension.

It was felt that what was being proposed was an improvement on the 1960s extension at the back of the property.

- b. 26/00397/FUL - Westwood Farm, Westwood Lane - Erection of an agricultural storage building.

- c. 26/00398/FUL - Westwood Farm, Westwood Lane - Erection of an agricultural storage building for the storage of grain.

The applicant had taken on more land and therefore more capacity was needed.

One of the storage buildings would be next to the grain store and the other one on the track side which made a positive improvement and finished the yard off.

It was **resolved** to raise **No Objections** to any of the above three proposals.

b. Planning Decision Notices Received

There were no planning decisions to report since the last meeting.

7. CRIME REPORT

There were no reported crimes in February 2026. There had been some fly-tipping (a sofa and footstool had been dumped). Those wanting to dispose of household waste now needed to book an appointment at the recycling centre.

8. REPORT FROM WARD COUNCILLOR.

- a. Ward Cllr. Hook again reported that the number of potholes was four times more than in the same period last year. A lot of these were being fixed but there were concerns about the quality of the repairs.
- b. The City of York Council (CYC) Community Care Team had been out a couple of weeks previously to Poppleton. They were coming back in July. It was noted that concerns about Chapel Lane had still not been addressed. Much of the CYC resource was being allocated to areas inside the ring road.
- c. Ward Cllr. Hook had forwarded an email to the Clerk regarding a consultation on the Local Transport Plan regarding transfer of powers from CYC and North Yorkshire Council to a new York and North Yorkshire Combined Authority. The consultation deadline (30th March) meant that a formal PC response could not be considered but Councillors would be able to make personal comments.

9. OTHER MATTERS.

9.1 Organising an event for the Village.

It was agreed that there wasn't enough time to organise a village event for the summer and that for 2026, the PC would stick to focusing on plans for an event at Christmas in line with previous years.

9.2 Making Chapel Lane into a one-way street.

Consideration was given making Chapel Lane into a one-way street with traffic being restricted to that travelling into the Village. Due process would need to be followed (a Traffic Regulation Order would be required). Ward Cllr. Hook advised that likely timescales would be about five years. Given this information, it was decided not to pursue this further.

9.3 Village Hall matters.

There were no matters to consider this time.

9.4 Matters for referral to the CYC Community Care Team.

Ward Cllr. Hook was aware and would ensure the Askham Bryan were considered the next time the Community Care Team were doing a walkabout.

10. FINANCE

10.1 Report of invoices to be paid.

It was **resolved** that payment of the following invoices to be approved, all in favour.

- a. Monthly bank charges - £4.25.
- b. Lawn mower servicing - Kevin Heels trading as Garden and Estate Machinery Services. Engine oil £7.90, air filter £19.36, pre-filter £6.18, spark plug £4.20, deck drive belt £54.65, deck control cable £53.68, two deck bearings £15.24 and one brake bracket £9.14, total parts £170.35, service £128. Overall cost £298.35.
- c. Replacement pads (adult) for SP1 Defibrillator - £56 + £5.99 delivery + £11.20 VAT.
- d. Nag's Head Public House – mulled wine at Christmas - fifty at £4 each - £200.
- e. Cllr. Dawson - £25.98, Cups - £8.99, Spoons - £6.99 = £41.96
- f. Wood Anemone Bulbs (Anemone Nemorosa) - 100 - £19.17, Native English Bluebell Bulbs (Hyacinthoides non scripta) - 100 £28.33, Narcissus Lobularis Bulbs - 250 - £45, Narcissus Obvallaris Bulbs - 100 - £22.50 and Shipping /Handling £4.99 - Boston Bulbs (Jo Fell).

There had been donations at the Christmas event totalling £82.45.

The Natural Environment Committee had met earlier in the evening and asked if they could carry over their unused budget to 2026/27 in order to buy trail cameras for the

Recreational Area. It was **resolved** to refuse this request was but to instead, increase their 2026/27 budget by a similar amount (£106).

10.2 Report of budgeted income and expenditure to date versus actual.

The monthly report of budgeted income and expenditure to date versus actual had been circulated and the contents noted.

11 CORRESPONDENCE AND SOCIAL MEDIA

A list of correspondence had been circulated and the contents noted.

12 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. It was agreed that a line be added regarding renewal of defibrillator pads (see item 10.1c above). Although the expiry date on the new pads was not until July 2028, having this on the Action Tracker would ensure that renewal of the pads would not be overlooked when they became due. There was no progress regarding the drag racing event at Rufforth airfield, Rufforth PC having given up trying to address this issue.

13 DATES OF FUTURE MEETINGS

The next meeting would be 16th April 2026.

Meetings for the rest of 2026 after that would be;

21st May, 18th June, 16th July, 20th August, 17th September, 15th October and 19th November.

All to be held at the Village Hall at 7:30pm.

The meeting closed at 8:02pm.

Signed

16 April 2026